



Board Certified Autism Technician (BCAT) Recertification Application

Name				
	BICC ID	First	Last	
Address				
	Street	City	State	Zip code
Contact Info				
	Personal E-mail	Phone	Work E-mail	

Application Requirements

This application must be completed in full by the certificant applying for recertification. Recertification requires:

1. Agree to adhere to the Code of Ethics
2. Attach Documentation of Supervision Forms
3. Document 12 hours of Continuing Education (CE)
4. Agree to adhere the BICC background check policy/fees
5. Pay BCAT Renewal fee of \$50 online at www.behavioralcertification.org

An application will be considered incomplete if any of the requested information is missing or illegible or the appropriate fee is not included. Applications must be complete before they are processed and approved. Incomplete applications will not be returned, and application fees will not be refunded.

If you are missing any of the 12 required CEs, you do not qualify for recertification. Do not complete this application. Instead, you will need to retake the BCAT exam at the regular exam rate of \$100 plus renewal fee of \$50. You must retake and pass the exam before your BCAT expires.

In order to maintain the credibility and integrity of the certification process, BICC reserves the right to verify any information provided on recertification applications. Requests for verification may be made prior to recertification or at a future time. Certificants are advised to retain all recertification documentation for at least 3 years after each renewal deadline.

By signing, you acknowledge and affirm: (1) you have read, signed, and agreed to adhere to the Code of Ethics; (2) you will continue to pursue supervision for not less than 5% of the hours you provide ABA therapy to individuals with autism; (3) you will pursue 12 CEs in your following certification cycle, 3 CEs to focus on the topic of ethics; and (4) you agree that BICC may continue rolling background checks for the duration of your certification.

Applicant Signature: _____ Date: _____

Upload complete Recertification Application with supporting documents in your BICC account at www.behavioralcertification.org at least 30 days prior to expiration of your BCAT credential.



Continuing Education

Please complete the following log. Check box to indicate an Ethics related CE.					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					

Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Provider/University		Ethics	Begin Date	End Date	Credits Awarded
		<input type="checkbox"/>			
Topic/Course					
Ethics CE Accumulated				Total CE Accumulated	
Minimum of 3 Ethics CE required				Minimum of 12 total CEs required (including Ethics)	

CE Activities	CEs Awarded	Limitations	Documentation
Coursework, workshops, seminars, and/or webinars	1 CE for each clock hour	Must be BICC approved	BCAT must earn grade of "C" or better for coursework, certificate of completion, or letter of attendance
Authorship and delivery of a conference session or poster session	1 CE for each unique presentation	Limit of 2 CEs	Conference must be BICC approved. Conference brochure or flyer.
Review of behavior analytic research articles and score of 75% or higher on associated quiz or comprehension questions	1 CE for each article	Limit of 3 CEs	Certificate or letter of completion
Participation as a volunteer in BCAT exam or development activities	1 CE per activity	Limit of 2 CEs	Letter of verification from BICC
Volunteer services related to BCAT knowledge, skills, and abilities	1 CE per 10 hours of activity	Limit of 1 CE	Letter of verification from supervisor/organizer
Mentoring of entry-level therapists by senior therapists	1 CE per 10 hours of mentoring	Limit of 2 CEs	Letter of verification from supervisor
Please refer to BCAT Handbook for additional details.			

Attach Documentation and Supervision forms and submit as a single .pdf file in your BICC Eligibility Documents. It is not necessary to include documentation of CEs with your recertification application.

If you need assistance, please contact BICC at 914-820-9903 or leadership@behavioralcertification.org.



Board Certified Autism Technician Code of Ethics

The BICC Code of Ethics applies to all individuals credentialed by BICC, as well as individuals seeking certification (candidates or applicants) from BICC. All applicants and certificants will agree to the BICC Code of Ethics (Code) as a condition of certification. Violation of any portion of the Code may result in disciplinary action as outlined in the Disciplinary Policy. The Code of Ethics establishes the basic ethical standards for the professional behavior of BICC certificants and candidates. The Code is designed to provide both appropriate ethical practice guidelines and enforceable standards of conduct for all certificants and candidates.

Code of Ethics

BICC supports appropriate, professional standards designed to serve the public, employees, employers, consumers, and their caregivers. First and foremost, BICC certificants and candidates give priority to providing services that treat the deficits and behaviors associated with autism spectrum disorder using the principles and procedures of applied behavior analysis and under the supervision of a Board Certified Behavior Analyst, licensed psychologist, or other licensed professional acting within the scope of his/her license in a manner that promotes integrity and reflects positively on the profession, consistent with accepted moral, ethical, and legal standards.

BICC certificants and candidates have the obligations to: maintain high standards of integrity and professional conduct; accept responsibility for their actions; continually seek to enhance their professional capabilities; practice with fairness and honesty; and, encourage others to act in a professional manner, consistent with the certification standards and responsibilities set forth below.

Section 1: Legal Requirements

1. Adhere to all laws, regulations, policies, and ethical standards that apply to the practice of providing applied behavior analysis.
2. Refrain from public behavior that is clearly in violation of professional, ethical, and/or legal standards that apply to the practice of providing services that treat the deficits and behaviors associated with autism spectrum disorder.
3. Refrain from discrimination in professional activities, including dual relationships with employees, employers, clients and their families, and other professionals.
4. Report all professional investigations and/or felony charges within three business days of becoming aware of them.

Section 2: BICC Policies & Requirements

1. Follow all BICC certification program policies, procedures, requirements, and rules. This includes the obligation to be aware of and understand these policies and requirements.
2. Provide accurate and complete information to BICC concerning certification and recertification.
3. Keep confidential all BICC examination information, including preventing unauthorized disclosures of exam information.
4. Cooperate with BICC regarding matters related to the Code of Ethics and complaint and/or disciplinary investigations.

Section 3: Professional Performance

1. Deliver competent services within the scope of the individual's BICC certification.
2. Act honestly in the conduct of responsibilities and in all professional interactions with others.
3. Recognize the limitations of one's professional ability (based on education, knowledge, skills, experience, etc.) and provide services only when qualified to do so.
4. Treat clients and their families, caregivers, and other supports with professionalism, fairness, and respect.
5. Maintain the confidentiality of private and sensitive information, unless there is mandate to report or other legal obligation to disclose the information.
6. Properly use professional titles, degrees, and all credentials and provide accurate and truthful information regarding education, experience, qualifications, and the performance of services.
7. Disclose any conflicts of interest or potential conflicts of interest and avoid conduct that could cause a conflict of interest.
8. Uphold high standards of professional behavior at all times in the BICC certified role.